



# EuroSea

## 1<sup>st</sup> General Assembly

Toste Tanhua  
Brussels, Nov28, 2019



European  
Commission

EuroSea has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 862626



# Agenda

## **Notice of a GA meeting**

- Notice in writing of a meeting to each Member of that Consortium Body as soon as possible and no later than 45 days preceding the meeting
- Initial notice of the 1st GA send to consortium on June 28, 2019 => OK

## **Sending the Agenda** for the GA, at least:

- Twenty-one (21) calendar days, ten (10) calendar days for an extraordinary meeting
- Draft agenda sent to GA members on October 29, 2019 => OK!

Further details on the GA, and governance structure are laid out in the Grant Agreement and the consortium Agreement.

### **The Agenda:**

EuroSea Governance Structure & Results of EB, GDB & ISTAB Elections



# Project Governance





# The General Assembly

- The General Assembly (GA) is the ultimate decision-making body of the consortium.
- The GA will be called to validate key decisions or orientations for the action as a whole introduced by the Executive Board (EB).
- The GA is comprised of one representative of each consortium participant and is chaired by the Coordinator.
- Over the lifetime of EuroSea, there will be four formal GA meetings, which will be combined with the annual project meetings.

## Extraordinary meeting

At any time upon written request of the Executive Board or a third (1/3) of the Members of the General Assembly



# The Project Coordination Unit

The Project Coordination Unit (PCU) located at GEOMAR is responsible for the management of EuroSea. The PCU team includes the Coordinator, the scientific and technical manager and a financial assistant.

The scientific and technical manager will be in charge of:

- the day-to-day management of the action;
- monitoring of planning and progress of the action;
- administer proposals for corrective and preventive actions
- facilitating the communication within the consortium;
- coordinating the reporting for the European Commission;
- setting up of project meetings and reviews;
- making sure that knowledge and innovation-related issues are made available and shared with the partners.

The financial assistant is in charge of

- monitoring of the finances,
- supporting the partners in the implementation of the financial rules of Horizon 2020 and requirements deriving from the Grant and the Consortium Agreement,
- supporting the partners in preparing their interim financial payment requests,
- in dealing with the formalities of the financial reports and of the certificate of financial statements.



# Executive Board (EB)

- The Executive Board (EB) shall consist of the Coordinator and the Parties appointed by the General Assembly.
- The EB is comprised of the Coordinator and up to five (5) members of the Steering Committee (SC).
- The five (5) SC members will be appointed by the GA during the Project's kick-off meeting subsequent to prior online-suggestions.
- For determining the members to be appointed, a voting may be conducted the rules of which will be decided on during the kick-off meeting.



# Executive Board (EB)

## The EB shall:

- Prepare the meetings, propose decisions and prepare the agenda of the GA
- Seek a consensus among the Parties.
- Be responsible for the proper execution and implementation of the decisions of the GA.
- Monitor the effective and efficient implementation of the Project.
- Collect information at least every six (6) months on the progress of the Project, examine that information to assess the compliance of the Project
- Support the Coordinator in preparing meetings with the Funding Authority and in preparing related data and deliverables,
- Prepare the content and timing of press releases and joint publications by the consortium
- Review the training and research plan every six (6) months,
- Evaluate and explore possible Intellectual Property commercial exploitation,
- Set procedures for the dealing with cases of scientific misconduct.



# EB Members suggestion

- Glenn Nolan WP 1
- Emma Heslop WP 1
- Sabrina Speich WP 2
- Pierre-Yves Le Traon WP 4
- Kevin Horsburgh WP 5
- Caroline Cusack WP 6





# Steering Committee

## An internal advisory board

The SC shall make proposals to the EB on:

- the Description of the Action (DoA),
- innovation-related issues,
- on matters necessary for the Project advancement and success,
- the progress reports on the state of advancement of the Project,
- and in general proposals for the proper implementation of the Project.

It shall be comprised of all work package leaders and co-leaders, and a delegate of the Gender and Diversity board (GDB). The SC shall be chaired by the Coordinator.



# Gender and Diversity Board (GDB)

- The GDB raises gender, early career, and other diversity awareness within the consortium
- The four members including the chair will be appointed by the GA during the Project's kick-off meeting subsequent to prior online-suggestions. For determining the members including the chair to be appointed, a voting may be conducted the rules of which will be decided on during the kick-off meeting.
- The GDB will develop a Gender and Diversity Action plan and will give advice to the SC and EB on the implementation of this action plan.
- The GDB members that are not part of the Consortium shall be allowed to participate in General Assembly meetings upon invitation but they have no voting rights.



# Gender and Diversity Board (GDB)

- Sheila Heymans
- Raffaella Casotti
- Dina Eparkhina
- Rene Garello
- Kieran Reilly

Chair: Michelle Barbier



# The Innovation and Stakeholder Committee (ISC)

- The Committee (ISC) and Exploitation Manager (EM) will monitor the project's innovation and exploitation activities to ensure that the potential of EuroSea activities is maximized and that EuroSea development partners are focused on the market exploitation of their results.
- The ISC will respond to current technological and market trends, risks and opportunities.
- The Exploitation Manager will be the task leader of task 8.3, and will report to the Executive Board.
- The ISC will be comprised of one representative per demonstration activity, at least one external stakeholder per demonstration activity, the EM, a representative of JPI Oceans and POGO as key partners for innovation in Europe, and up to 4 representatives of the SMEs and companies within EuroSea.



# The Innovation and Stakeholder Committee (ISC)

The EM will be responsible for developing the exploitation strategy for the EuroSea project to enable the further use of results beyond the project period for commercial purposes or in public policymaking. This will involve updating the exploitation strategy according to the progress and emerging results of the project.

The main role of the ISC group will be to provide feedback to the EM on the exploitation strategy at key stages of the project. The ISC members will contribute to the development of the EuroSea exploitation strategy in the following way:

- WP leaders in the ISC will ensure that the EM is kept up to date with progress on the co-development of the demo products/services.
- End users and other external stakeholders will provide advice on whether the demonstration products/service are addressing their needs. This will help to determine whether there is a market for the demonstration products/services developed and whether they can be commercially exploited.
- SMEs will inform the EM if the exploitation strategy and the options for commercialisation outlined in it align with their intentions.



# ISC and EM suggestions

- Keiran Reilly Exploitation Manger
- Kevin Horsburgh Lead WP 5
- Javier Ruiz Lead WP 6
- Karina von Schuckmann Lead WP 7
- N.N. External stakeholder WP 5
- Catherine McManus External stakeholder WP 6
- N.N. External stakeholder WP 7
- Thorsten Kiefer Representative JPI Oceans
- Francisco Armando Arias Isaza Representative POGO
- Inger Grave SMEs and companies within EuroSea
- Michele Barbier SMEs and companies within EuroSea
- N.N. SMEs and companies within EuroSea
- N.N. SMEs and companies within EuroSea



# The International Scientific and Technical Advisory Board (ISTAB)

- The ISTAB will ensure scientific and technical evaluation of the action.
- The ISTAB is comprised of selected leading international experts and/or end users of EuroSea products that will be appointed during the project's kick-off meeting subsequent to prior online-suggestions.
- The ISTAB members are not directly involved in project tasks but will review the project and advise the Coordinator and EB on overall strategy, especially at key milestone stages.
- They will meet annually with the EB, or more frequently if needed.
- The coordinator will suggest an extra meeting if he deems it necessary.
- They will advise on the appropriateness of the project planning to deliver key objectives, emerging issues that may need to be reflected in a project change, connection to stakeholders, and promotion of project outcomes at European and international and level.
- The status of the ISTAB is restricted to advisory only; any suggested change to the project must be agreed by the consortium and approved by the Commission.



# ISTAB members - suggestion

Number	Name	Votes
1	Claire Jolly, OECD	11
2	Pierre Bahurel, CMEMS	10
3	Susan Wjffels, CSIRO	9
4	Mark Dickey-Collas, ICES	7
5	Zdenka Willis, Veraison Consulting	7
6	Isabel Sousa Pinto, University of Porto	6
7	Tony Lee, NASA	5
8	Peer Fietzek, Kongsberg Maritime	5
9	Donna Kocak, L3HARRIS/ Former MTS President	5
10	Manel Barange, FAO	4
11	Luis Valdes, Former head of the Oceans Science Division UNESCO	4



# EuroSea

THANK YOU

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